

Risk Assessment Form



RISK ASSESSMENT

Title of Risk Assessment	COVID-19
Department/Service:	ORGANISATIONAL – Generic Risk Assessment
Name of Assessor(s): Hayley Marle Director of Governance & Risk	Name of others involved in the Risk Assessment: Hospital Management Board
Date of Risk Assessment: May 2020	Review Due: Regularly
Location: St John & St Elizabeth Hospital	

Risk Category (tick as applicable)							
Health /Wellbeing	X	Safety	X	Compliance	X	Business Objectives / Projects	
Business Continuity/ Service Interruption	X	Reputation		Environmental Impact	X	Quality / Audit	
Complaints		Financial		Other (please state)			

Description of Risk Assessment being undertaken (and/or additional comments):

The risk of contracting COVID-19 in the workplace.
 This is a generic Risk Assessment for the organisation and does not cover all specific departmental and specialty scenarios

COVID-19 is an infectious disease caused by a newly discovered Coronavirus. It is affecting people all over the world. Most people infected with the COVID-19 virus will experience a mild to moderate respiratory illness and recover without requiring special treatment. Older people, and those with underlying medical problems like cardiovascular disease, diabetes, chronic respiratory disease, and cancer, are more likely to develop a serious illness.

Identification of Significant Hazards / Considerations (additional comments/ information)

The contraction and spread of COVID-19 in the Hospital and Hospice.

- Persons at risk (Identification of those at risk e.g. staff, patients, visitors, contractors, 3rd party service providers/partners, members of the public)**
- Patients (and family by exception)
 - Staff – all staff groups
 - Visitors
 - Contractors
 - Vulnerable groups – elderly, pregnant workers, Black, Asian, Minority Ethnic (BAME), those with existing underlying health conditions
 - Anyone else who physically comes in contact with our organisation

Existing Control Measures (i.e. precautionary measures that are already in place to prevent injury, harm or damage occurring)

- Stopped non-essential services including the coffee shop and chapel services
- Visitors by exception only
- Reduced number of people being on-site
- Hand washing and hand sanitising encouraged and facilitated throughout with increased touch points
- Robust cleaning schedules in place aligned with government guidance
- Testing all inpatients before or on admission following the Infection Prevention Control guidance as if patients are positive
- Triage of patients prior to arrival to prevent COVID-19 symptomatic patients on the premises
- Staggering times – for services and staff working
- PPE protocol in place at all times
- Social distancing measures in place (floor markers, signage, and communications)
- Signage reminding staff and visitors of regulations
- Working from home encouraged where ever possible
- Remote consultations wherever practical
- Increased car parking options for those who wish to travel by car
- Antibody testing for all staff
- COVID-19 testing for asymptomatic staff on front line
- Regular reviews of new guidance from Public Health England and other governing bodies by a multidisciplinary team
- Daily communications informing staff and consultants on methods to prevent the spread of COVID - 19.

Risk Rating (evaluation of risk before implementation of any further control measures. Tick as applicable). Refer to Risk Matrix

Very low/low	Low/medium	Medium/Significant	Major	Catastrophic
		X		

Further control measures required or recommended to reduce or improve the potential risk

Further control measures are not known at this point in time.

Knowledge of how to prevent the risk of contacting and spreading the COVID -19 is changing daily. The organisation reviews the guidance and makes appropriate changes to practice where practical on a regularly basis. We will continue to follow government advice.

Risk Rating (evaluation of risk on the basis that further control measures will be put into place. Tick as applicable). Refer to Risk Matrix

Very low/low	Low/medium	Medium/Significant	Major	Catastrophic
		X		

Other Comments

Given the control measures we have put in place the contraction or spread of COVID-19 is 'unlikely' but is possible as the virus is new to the global population.